



Errington Special Education Centre Revised NON-DEPARTMENT FOR EDUCATION EXTERNAL SERVICE PROVIDER POLICY

Errington Special Education Centre does not permit Non-Department for Education external service providers to conduct face to face therapy sessions onsite.
Errington Special Education Centre recommend parents/carers seek appointments from these service providers for sessions before or after school hours.

The reasoning of the school's Non-Department for Education external service provider policy:

- Logistically complicated to manage and track many providers coming onto the school site given our student cohort and learning environment
- Administration time
- Provision of an adequate space that complies with line of sight and duty of care
- Additional responsibility placed on teaching and non-teaching staff in monitoring situations and students
- Impact on student learning time

Parents/Carers/Guardians are made aware of this policy through:

- Parent tours for prospective new enrolments and within the initial enrolment package
- School newsletters, website, and Seesaw platform notices
- During One Plan meeting or as circumstances arise

Non-Department for Education external providers can be permitted onto the school site in a consultative capacity when:

- Informed parental consent is provided and cited/recorded by school
- Purpose and timing of the visit has been discussed with class teacher and approval from leadership has been sought
- Proof of registration and provider number of appropriate association is cited/recorded by school
- Insurance indemnity and ABN has been cited/recorded by school
- Current working with children check and RRHAN is cited/recorded by school
- Additional to this, is proof or exemption of COVID vaccination cited



NDESP Check
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